



REDEVELOPMENT AUTHORITY OF THE COUNTY OF FAYETTE, PENNSYLVANIA

PUBLIC NOTICE FAYETTE COUNTY, PENNSYLVANIA LOCAL SHARE ACCOUNT

The Redevelopment Authority of the County of Fayette, Pennsylvania is now accepting application proposals from local municipalities and other interested agencies and organizations for Fayette County Local Share Account (LSA) funding. This fund was established under the Pennsylvania Race Horse Development and Gaming Act (Act 2004-71) for the purpose of distributing 2% of gross terminal revenues of the Lady Luck Casino, at Nemacolin Woodlands Resort in Wharton Township, to support community and economic development projects and initiatives. The Fayette County Commissioners have designated the Fayette County Redevelopment Authority as the local administrator of Fayette County's LSA Program.

Attached is a copy of the local Program Guidelines and Application, which provides additional details on eligible applicants, uses, and evaluation criteria. Applicants may also access these forms on the Authority's website at www.racfpa.org. As indicated in the Guidelines, all applications must be submitted to the Redevelopment Authority (86 West Main Street, Uniontown, PA 15401) by **4:00 p.m., Friday, July 26, 2024**.

Redevelopment Authority staff is available to meet and discuss individual LSA applications. Applicants with questions regarding the application process or potential projects may contact Andrew French, Redevelopment Authority Executive Director at 724-437-1547 ext. 210 or at afrench@racfpa.org. They may also contact Brenda Girod, Redevelopment Authority Community Development Technician at 724-437-1547 ext. 208 or at bgirod@racfpa.org.

FAYETTE COUNTY, PENNSYLVANIA
LOCAL SHARE ACCOUNT
PROGRAM APPLICATION GUIDELINES

DEADLINE FOR APPLICATIONS: FRIDAY, JULY 26, 2024 BY 4:00 P.M.

Statement of Purpose

The Fayette County Local Share Account (LSA) Program has been established to support local community and economic development projects and initiatives throughout Fayette County. The LSA Program is funded through gaming revenues generated pursuant to the Pennsylvania Race Horse Development and Gaming Act (Act 2004-71). The Redevelopment Authority of the County of Fayette (RACF) has been designated as the agency to apply for and administer the LSA Program on behalf of the Fayette County Board of Commissioners. LSA funds are distributed annually through grants from the Pennsylvania Department of Community and Economic Development (DCED).

Application Process

A combined single application will be prepared annually by RACF on behalf of the County. Prior to submission, project proposals will be requested and evaluated by RACF staff, taking into consideration comments and input received from the Fayette County Commissioners and other interested parties. Following the evaluation by RACF staff, funding recommendations will be presented to the County Commissioners for formal approval. Once formal approval has been obtained by the County, RACF will prepare and submit the combined single application request to DCED, which is due November 30, 2024.

For the 2024-2025 LSA Program, local applications are due to the Redevelopment Authority by **Friday, July 26, 2024 before 4:00 p.m.** Applications may be mailed to the following address: **Andrew P. French, Executive Director, Redevelopment Authority of the County of Fayette, Pennsylvania, 86 West Main Street, Uniontown, Pennsylvania 15401.**

Applications may also be submitted via e-mail to: racfpa@racfpa.org. All e-mailed applications must be in PDF format and must have “**LSA 2024-2025 Application**” in the subject line. Once received, a verification of receipt e-mail will be sent by the Redevelopment Authority.

Once awarded, RACF will execute a grant contract with the Commonwealth for the LSA Program and may execute sub-recipient agreements with those organizations selected to receive funding. RACF will ensure that all activities and sub-recipients meet conditions of the grant contract including requirements for advertising, competitive bidding, awarding contracts, project monitoring, requisitions, progress payments, project close-out, audit, etc. Project funds will be provided to sub-recipients on a **reimbursement** basis once all the necessary compliance documentation is received. All project funds must be fully expended within a three-year time frame. RACF will initiate a close-out audit of each LSA Grant received at the conclusion of the grant contract period with DCED. The LSA Program expenditures will also be included in the Authority's Financial Statements, which are audited annually by an independent certified public accountant at the conclusion of each fiscal year.

Eligible Applicants

The entity requesting funds must be one of the following or be sponsored by one of the following:

1. County of Fayette
2. Municipalities in Fayette County
3. Fayette County Redevelopment Authorities
4. Municipal Authorities
5. A 501(c)(3) Non-Profit Organization

The governing body of a requesting entity and / or project sponsor must take official action to authorize the submission of any application.

Eligible Uses

The following activities may be funded through the Fayette County LSA Program:

1. Economic Development Projects: Projects that promote local economic activity and create and/or retain jobs.
2. Community Improvement Projects: Projects that improve or create civic, cultural, or recreational activities or facilities.
3. Projects in the Public Interest: Projects that improve the quality of life in the affected communities.

Evaluation Criteria

The competitiveness of proposed LSA projects will be reviewed by conducting an analysis based on the following criteria:

- Economic impact,
- Economic conditions of the community where the project is located,
- Level of private sector investment leveraged,
- Contribution of the project to the reuse of Brownfields, previously used, or underutilized sites,
- Local financial support,
- Project readiness,
- Strategic importance,
- Financial need, and
- Projected timeline for project commencement and completion.

Emphasis will be on furthering economic development in the County, revitalization of downtowns and other underutilized areas, and redevelopment of blighted properties. Strong consideration will also be given to community improvement projects and public interest projects.

Additional Criteria

1. Project requests that propose to utilize LSA funding as a match for other public or private funding will be given extra consideration during the selection process.
2. LSA funds should only be considered as gap financing for water and sewer projects. The LSA funds should not be the primary funding source, but rather should be used to bridge the financing gap.
3. The minimum grant request amount per activity will be \$10,000.
4. The maximum grant request amount per activity will be \$50,000.
5. LSA funds may not be used to reimburse entities for previously incurred project costs or to refinance or reduce existing debt. LSA projects may not commence prior to the execution of the LSA contract between the Commonwealth and RACF. Any project costs incurred prior to the execution of the LSA contract between the Commonwealth and RACF shall be ineligible. Any entity selected to receive funds under the LSA Program is strongly encouraged to contact RACF *before* proceeding with any portion of their project.
6. Applicants must comply with all applicable federal, state, and local laws and regulations, including those dealing with bidding and procurement and sub-recipients must provide all required compliance documentation to the Authority for review and approval prior to the processing of any reimbursement requests.

7. In the event that grant funds will be used for a public works project, the Prevailing Wage Act (PWA) may apply. The PWA requires that not less than the prevailing minimum wages be paid to all workmen employed on “public work” as defined in the PWA. Information on the PWA and the definition of “public work” may be found at www.dli.state.pa.us/laborlaw by clicking on the link to Prevailing Wage Act. The Act’s definition of "public work" has been applied to projects undertaken by private entities that are receiving government assistance. The PWA does not apply to the installation of equipment or machinery that is not a fixture, although any building construction/renovations to accommodate the equipment/machinery could be covered. The PWA also does not apply to work performed by the project-owner’s in-house employees, as opposed to work done by contractors or subcontractors. The full PWA can be found at 43 P.S. sections 165-1 through 165-17. Information on applying for prevailing wage rates in Pennsylvania can be found at www.dli.state.pa.us/laborlaw.

FAYETTE COUNTY, PENNSYLVANIA
LOCAL SHARE ACCOUNT
PROGRAM APPLICATION
DEADLINE FOR APPLICATIONS: FRIDAY, JULY 26, 2024 BY 4:00 P.M.

Project Name:	
<i>NOTE: If an organization/municipality submits multiple projects, projects must be ranked based on priority.</i>	<div style="text-align: center;">>></div> <div style="border: 1px solid black; padding: 2px;"> Project Priority Number: </div>

Project Location / Address (Physical):
Project Municipality:

Requesting Entity*:				
Project Sponsor*: (if applicable)				
*Entity/Sponsor Category (check one): <i>NOTE: IF the Requesting Entity is NOT one of the following, you must have an eligible entity take official action to sponsor your project.</i>	<input type="checkbox"/>	County	<input type="checkbox"/>	Redevelopment Authority
	<input type="checkbox"/>	Municipality	<input type="checkbox"/>	Municipal Authority
	<input type="checkbox"/>	Non-Profit	<input type="checkbox"/>	

Contact Name:	Title:
Mailing Address:	Phone:
City/State/Zip:	E-Mail:

Project Funding:		
Total Request of LSA Funds	\$	<i>Minimum request amount = \$10,000</i> <i>Maximum request amount = \$50,000</i>
Total Previous LSA Funds awarded to this Project	\$	Previous LSA Award Year / ID#:
Total Other Funds	\$	Source of Other Funds:
Total Project Budget	\$	

Project Category (check one):	
<input type="checkbox"/>	Economic Development Project: Projects that promote local economic activity and create and/or retain jobs. <i>(ie: Workforce Development, Operations Expansion, etc.)</i>
<input type="checkbox"/>	Community Improvement Project: Physical projects that improve or create civic, cultural, or recreational activities or facilities. <i>(ie: Recreation Improvements, Physical Facility Improvements, Infrastructure Improvements, etc.)</i>
<input type="checkbox"/>	Project in the Public Interest: Projects that improve the quality of life in the affected communities. <i>(ie: Public Services, Community Events, Marketing, Public Safety, etc.)</i>

1. Project Description & Impact

About the Requesting Entity and Sponsor (if applicable):

Briefly tell us about what your organization does and the services you provide.

About the Project:

Briefly tell us about the project you are requesting LSA funding to support?

Briefly tell us why this project is needed and how it supports your mission?

Specifically, explain how LSA funds will be used (*see budget categories for guidance*).

Beneficiaries:

Briefly tell us who will benefit directly from this project.

Impact:

Briefly tell us the measurable impacts you hope to achieve.

2. Detailed Project Budget

	Sources of Funds				
	2024-2025 LSA REQUEST	Other:	Other:	Other:	Total
	Funds Secured? >>	[<input type="checkbox"/>] Yes [<input type="checkbox"/>] No	[<input type="checkbox"/>] Yes [<input type="checkbox"/>] No	[<input type="checkbox"/>] Yes [<input type="checkbox"/>] No	
Acquisition					
Building/Land					
General Construction					
New Construction					
Renovations					
Infrastructure / Site Preparation					
Roads / Streets					
Water / Sewer					
Demolition					
Excavation / Grading					
Parking					
Utilities					
Machinery & Equipment					
New/Upgraded Equipment					
Vehicle Purchase					
Operating Costs / Working Capital					
Salaries / Fringe Benefits					
Training / Technical Assistance					
Consumable Supplies / Office Equipment					
Promotion / Public Relations					
Space Costs					
Audit					
Related Costs					
Professional Services / Consultants					
Engineering					
Other					
Total:					

3. Project Schedule & Timeline

READ BEFORE CONTINUING: 2024-2025 LSA funds will not be available for the project to commence before the second quarter of **2025**. Projects cannot begin before the Redevelopment Authority receives its fully executed contract with DCED. RACF will notify you when you can begin your project. Once authorized to proceed, all project funds must be fully expended within 3 years.

☐ **CHECK to acknowledge** that you have read and understand that your project may not begin until notified by RACF in 2025 and that beginning your project before the authorized start date may jeopardize the ability to be reimbursed for your project.

Describe the timeline for the project including project milestones.

Expected Start/ Completion Dates	Project Milestones
Anticipated for May/June 2025	DCED Contracting/Agreement Execution <ul style="list-style-type: none"> • DECD issues a fully executed contract to the Redevelopment Authority. RACF issues Sub-Recipient Agreements to awardees <ul style="list-style-type: none"> • Only AFTER execution of this agreement can your project begin.
	Bidding/Request for Proposals/Quotes Requested, if applicable <ul style="list-style-type: none"> • NOTE: Proper procurement & compliance procedures MUST be followed or your project may not be eligible for reimbursement. <ul style="list-style-type: none"> ○ <u>Quotes</u> – all contracts/purchases up to \$23,200 <u>must</u> obtain at least 3 quotes that must be recorded/tabulated for comparison and review in your records. ○ <u>Sealed Competitive Bidding</u> – all contracts/purchases in excess of \$23,200 must follow rules from competitive sealed bidding and award. ○ <u>Labor/Wage Determination</u> – all projects including labor <u>must</u> account for the use of proper wage determinations. [] <u>CHECK to acknowledge</u> that you understand and agree to comply with RACF / DCED's procurement and compliance requirements. [] <u>CHECK</u> if you will require assistance with procuring your project.
	Contract Award / PO Issued, if applicable
	Construction / Project Underway
	Project Completion <i>(Must be completed before the DCED Contract End Date, anticipated - June 2027.)</i>
	Final LSA Draw Request & Final Report Submitted to RACF <i>(Must be received before the DCED Contract End Date, anticipated - June 2027.)</i>

Indicate any other Project Milestones or Key Implementation Steps (include dates):

4. Project Support & Supplements

Project Support						
Evidence of Project Support:						
Has the requesting entity taken official action to authorize submission of the Application?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
If YES, date approval was authorized: _____						
Evidence of Sponsor Support, if applicable:						
Has the project sponsor taken official action to support the project? (if applicable, please attach proof of agreement)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
If YES, date support was provided: _____						
Evidence of Community Support:						
Does the project have local/community support?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
Has the affected community taken official action to show support?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
If YES, date support was provided: _____						

Engineering & Permitting
Engineering Firm (if applicable):
Has an engineer been selected for the project? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If YES, date approval was authorized: _____
NOTE: LSA funds cannot be used to pay for professional services procured <u>prior to the start of the DCED Contract</u> .
If YES, provide name and contact information:
Permits (if applicable):
Have all the necessary permits and approvals been obtained to undertake the project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If YES, date permits were provided: _____
Please provide a listing of permitting required and list date permitting approval was obtained:

Project Supplements	Attached					
Evidence of Support (Project, Sponsor, Community Support): Letters, resolutions, and/or minutes	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
Supporting Documents: Maps, Plans, Photographs	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
Quotes: Preliminary Quotes, Engineering Estimates, etc.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A